

1.0 INTRODUCTION

48HourPrint.com has made it easy for customers to track the UPS shipment of their order. For your convenience we have created these instructions to help guide you step-by-step through this process.

2.0 TRACKING SHIPPING ONLINE

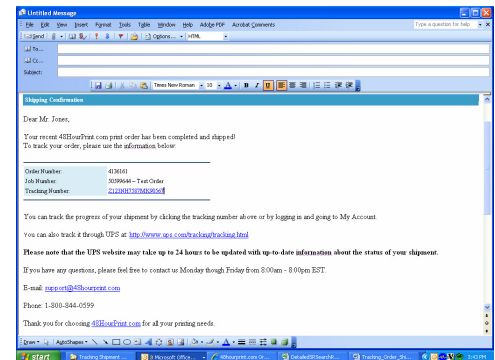
STEP 1

Once a job has been shipped from our production facility, you will receive an e-mail message that contains the UPS tracking number.

STEP 2

At this point you can track the shipment by simply clicking on the **Tracking Number** link to be brought to the UPS website.

You can also track the shipment by logging into your **My Account** and then clicking on the **Tracking Number** link within the **Job History** section.



STEP 3

Once at the UPS website, the following information will be available on the **Track Packages & Freight** tab for a package that has not yet been delivered:

- **Tracking Number**
- **Status**
- **Scheduled Delivery** → This is the date the package(s) are expected to be delivered.
- **Shipped To** → Will include the city and state the package(s) are being delivered to.
- **Shipped/Billed On** → This is the date that UPS picked up the package(s) from our production facility.
- **Service** → This is the shipping method selected.
- **Weight**
- **Multiple Packages** → If the shipment contains multiple packages, you can access the individual information regarding each package under one specific tracking number by clicking the **Show All** link.
- **Package Progress** → This section details the location of the package for a specific date & time.

